



Office of Accreditation and Teacher Quality  
700 Governors Drive  
Pierre, South Dakota 57501

## Endorsement Application Instructions & Requirements

Note: This form should be used ONLY if you are adding an endorsement. If you wish to add an endorsement at renewal time, complete the renewal application.

After, July 1, 2005, all preparations and endorsements will need to be validated with an approved Praxis II test where available. The areas requiring a test are indicated below in color. Additional information on the required tests and the passing scores can be found at:

<http://doe.sd.gov/oatq/praxis/docs/testreq.pdf>

To add an endorsement to your certificate, you need to submit one or more of the following:

- 1) Transcripts to document completion of coursework if there is no Praxis II test available (these endorsements are indicated in red below);
- 2) Transcripts to document completion of coursework AND a copy of the Praxis II test score report from Educational Testing Services for those endorsements that require a test (these endorsements are indicated in blue below); or
- 3) A copy of the Praxis II test score report from Educational Testing Services if you are adding the endorsement with a passing test score only (these endorsements are indicated in green below).

Any action requested by the holder which warrants the review of certification records or issuance of a new certificate is subject to \$20 processing fee as laid out in § 24:15:03:05.

If you have any questions regarding this process, email the office at: [certification@state.sd.us](mailto:certification@state.sd.us).

## APPLICATION FOR AN ENDORSEMENT

Department of Education

Office of Accreditation and Teacher Quality, 700 Governors Drive, Pierre, SD 57501 Phone 605-773-3553

\_\_\_\_\_  
Social Security Number

\_\_\_\_\_  
Date of Birth

\_\_\_\_\_  
Last Name                      First                      Initial

\_\_\_\_\_  
Phone (Day)

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
Phone (Evening)

\_\_\_\_\_  
City                                  State                      Zip+4

\_\_\_\_\_  
Email (personal)

\_\_\_\_\_  
Email (work)

Refer to the preparation and endorsement listing and indicate below which endorsement(s) you want added to your certificate.

Indicate the endorsement(s) you wish to add to your certificate:		Evaluate the endorsement(s) based on coursework only (those endorsements in red or violet below)	Evaluate the endorsement(s) based on coursework & Praxis II test score (those endorsements in blue below)	Evaluate the endorsement(s) based on my Praxis II test score (those endorsements in green or violet below)
#	Endorsement	Transcripts required	Transcripts & Test Score report	Test Score Report

### FOR DEPT. OF EDUCATION USE ONLY

Certificate Number:	
Date Issued:	
Expiration Date:	
Academic Prep.:	Cert. Type:

Note: After July 1, 2005, certain preparations and endorsements need to be validated with a Praxis II test. The colors indicate the following:

**Blue** – Indicates that both coursework *and* the designated test must be completed to add a major and/or endorsement in the content area(s) to a certificate.

• **Green** – Indicates tests that may be taken without verification of coursework to add an endorsement(s) to a certificate. (Note: These tests cannot be taken to obtain majors. Other states may not accept endorsement level of preparation for certification.

## **Administrators**

### **Administrative Authorizations**

- \_\_\_ **350** PK-12 Principal Endorsement
- \_\_\_ **351** PK-8 Elementary Principal Endorsement
- \_\_\_ **352** 7-12 Secondary Principal Endorsement
- \_\_\_ **354** Superintendent Endorsement

## **School Service Specialists**

### **School Service Specialists Authorizations**

- \_\_\_ **405** B-21 School Psychological Examiner Endorsement
- \_\_\_ **452** School Library/Media Endorsement
- \_\_\_ **455** Business Official Endorsement

## **Art Education**

- \_\_\_ **6200** K-12 Art Education Endorsement (24:15:06:14)

## **Coaching Endorsements–Varsity Head**

### **Coach (24:16:08:58)**

- \_\_\_ **7011** Basketball
- \_\_\_ **7012** Football
- \_\_\_ **7013** Golf
- \_\_\_ **7014** Gymnastics
- \_\_\_ **7015** Swimming
- \_\_\_ **7016** Tennis
- \_\_\_ **7017** Track/Cross Country
- \_\_\_ **7018** Volleyball
- \_\_\_ **7019** Wrestling
- \_\_\_ **7020** Soccer

## **Other Coaching Endorsements–All Sports**

- \_\_\_ **7021** 7-12 Assistant Varsity Coach
- \_\_\_ **7022** Middle School/Junior High Coach
- \_\_\_ **7023** K-8 Elementary Coach

## **Educational Technology**

- \_\_\_ **6710** K-12 Educational Technology Endorsement \* (24:15:06:16)

• **Red** – Indicates there is no test for this area and that coursework must be completed to add a major and/or endorsement to a certificate.

• **Violet** – Indicates that the endorsement may be added with either coursework OR the appropriate test.

Additional information on the required tests can be found at:

<http://doe.sd.gov/oatq/praxis/docs/testreq.pdf>

## **Teachers**

### **Teacher Authorizations**

- \_\_\_ **251** Birth PK Education Endorsement
- \_\_\_ **258** K-12 Gifted Endorsement
- \_\_\_ **259** K-12 Deaf Endorsement
- \_\_\_ **263** K-12 Blind/Visually Impaired Endorsement
- \_\_\_ **264** Kindergarten Endorsement
- \_\_\_ **265** Middle School Endorsement
- \_\_\_ **267** Birth PK Special Education Endorsement

## **Health/Physical Education**

- \_\_\_ **6310** K-12 Comprehensive School Health Education Endorsement (24:15:06:15)
- \_\_\_ **6320** K-12 Physical Education Endorsement (24:15:06:19)
- \_\_\_ **6330** K-12 Adapted Physical Education Endorsement (24:15:06:20)

## **Language Arts Education**

- \_\_\_ **5710** 7-12 Language Arts: English Education Endorsement (Composition/Grammar) (24:15:06:06 (1))
- \_\_\_ **5720** 7-12 Language Arts: English Education Endorsement (Literature) (24:15:06:06 (3))
- \_\_\_ **5760** Language Arts: Speech/Debate/Drama/Theater Endorsement (24:15:06:06 (6))
- \_\_\_ **5770** Language Arts: Composition/Grammar/Mass Communications Endorsement (24:15:06:06 (7))
- \_\_\_ **5780** Language Arts: Literature and Composition/Grammar Endorsement (24:15:06:06 (8))
- \_\_\_ **5730** 7-12 Language Arts: Speech/Debate Endorsement (24:15:06:06 (5))
- \_\_\_ **5740** 7-12 Language Arts: Drama/Theater Endorsement (24:15:06:06 (2))
- \_\_\_ **5750** 7-12 Language Arts: Mass Communications Endorsement (24:15:06:06 (4))

## **Mathematics Education**

- \_\_\_ **5800** 7-12 Mathematics Education Endorsement (24:15:06:07)

## **Middle Level Education Endorsements**

- \_\_\_ **2001** 5-8 Middle Level Education Endorsement–  
Language Arts (24:15:06:04(1))
- \_\_\_ **2002** 5-8 Middle Level Education Endorsement – Social  
Science (24:15:06:04 (4))
- \_\_\_ **2003** 5-8 Middle Level Education Endorsement –  
Natural Science (24:15:06:04 (3))
- \_\_\_ **2004** 5-8 Middle Level Education Endorsement–  
Mathematics (24:15:06:04 (2))

## **Music Education**

- \_\_\_ **6510** K-12 Music Education – Vocal Music  
Endorsement (24:15:06:18)
- \_\_\_ **6520** K-12 Music Education – Instrumental Music  
Endorsement (24:15:06:18)

## **Science Education**

- \_\_\_ **5910** 7-12 Science Education – Biology Endorsement  
(24:15:06:08 (1))
- \_\_\_ **5920** 7-12 Science Education – Chemistry Endorsement  
(24:15:06:08 (2))
- \_\_\_ **5930** 7-12 Science Education –Physics Endorsement  
(24:15:06:08 (3))
- \_\_\_ **5940** 7-12 Science Education – Physical Science  
Endorsement 24:15:06:08 (5))
- \_\_\_ **5950** 7-12 Science Education – Earth Science  
Endorsement (24:15:06:08 (4))

## **Social Science Education**

- \_\_\_ **6010** 7-12 Social Science Education - History  
Endorsement (24:15:06:09 (2))
- \_\_\_ **6020** 7-12 Social Science Education - Political Science  
Endorsement (24:15:06:09 (4))
- \_\_\_ **6030** 7-12 Social Science Education - Geography  
Endorsement (24:15:06:09 (3))
- \_\_\_ **6040** 7-12 Social Science Education - Economics  
Endorsement (24:15:06:09 (1))
- \_\_\_ **6050** 7-12 Social Science Education - Sociology  
Endorsement (24:15:06:09 (6))
- \_\_\_ **6060** 7-12 Social Science Education - Psychology  
Endorsement (24:15:06:09 (5))
- \_\_\_ **6080** K-12 South Dakota Indian studies Endorsement  
(24:15:06:21)

## **Stand Alone Instructor Endorsements**

- \_\_\_ **6810** 7-12 Driver Education Endorsement– Instructor  
(24:15:01:01(10), 24:15:03:08, 24:16:08:56)

- \_\_\_ **8002** Junior ROTC Education Endorsement  
(24:16:08:57)
- \_\_\_ **9011** K-12 American Sign Language Education  
Endorsement (24:16:08:53)
- \_\_\_ **9013** K-12 Braille Education Endorsement  
(24:16:08:54)

## **Vocational-Technical Education**

- \_\_\_ **5200** 7-12 Business Education Endorsement  
(24:15:06:11)
- \_\_\_ **5300** 7-12 Marketing Education Endorsement  
(24:15:06:12)
- \_\_\_ **5610** 7-12 Technology Education Endorsement  
(24:15:06:13)
- \_\_\_ **6100** 7-12 Voc./Tech. Trade and Industry Endorsement  
(24:16:08:21)
- \_\_\_ **6153** 7-12 Voc./Tech. Health and Human Services  
Endorsement (24:16:08:21)

## **Vocational-Technical Education Endorsements (24:16:08:21)**

- \_\_\_ **6721** New & Emerging Agriculture Education
- \_\_\_ **6722** New & Emerging Business Education
- \_\_\_ **6723** New & Emerging Marketing Education
- \_\_\_ **6724** New & Emerging Occupational Family and  
Consumer Sciences Education
- \_\_\_ **6725** New & Emerging Trades and Industry Education
- \_\_\_ **6726** New & Emerging Health and Human Services  
Education
- \_\_\_ **6727** Vocational-related Bachelor's Degree

## **World Languages Education**

- \_\_\_ **5410** K-12 Latin Endorsement (24:15:06:24)
- \_\_\_ **5420** K-12 French Endorsement (24:15:06:24)
- \_\_\_ **5430** K-12 German Endorsement (24:15:06:24)
- \_\_\_ **5440** K-12 Spanish Endorsement (24:15:06:24)
- \_\_\_ **5470** K-12 Lakota Languages Endorsement  
(24:15:06:29)
- \_\_\_ **9002** K-12 Instructor Lakota Languages Endorsement  
(24:15:01:01(10) )
- \_\_\_ **5790** K-12 Other Languages Endorsement (24:16:08:49)
- \_\_\_ **5791** K-12 English as a New Language Endorsement  
(24:15:06:25)